

The Director Of Children's Services¹

With the exception of those matters where an appropriate Executive Member² has directed that the delegated authority should not be exercised and that the matter should be referred to the Executive Board for consideration³, the Director of Children's Services⁴ is authorised to discharge any function⁵⁶ of the Executive in relation to:

- (a) children's services⁷;
- (b) social services, so far as those functions relate to
 - (i) children or
 - (ii) young people leaving care⁸;
- (c) education⁹, so far as those functions relate to
 - (i) children of compulsory school age; or
 - (ii) young people aged 16-19.
- (d) school places
- (e) provision of information, advice and guidance in both community and school settings.
- (f) Activities to reduce and remove barriers to learning and employment in both community and school settings

¹ Appointed under Section 18 Children Act 2004

² An "appropriate Executive Member" is the Leader or other appropriate portfolio-holding Member of the Executive Board

³ The Director may consider in respect of any matter that the delegated authority should not be exercised and that it should be referred for consideration to the Executive Board.

⁴ The fact that a function has been delegated to the Director does not require the Director to give the matter his/her personal attention and the Director may arrange for the delegated authority to be exercised by an officer of suitable experience and seniority. However the Director remains responsible for any decision taken pursuant to such arrangements.

⁵ "Function" for these purposes is to be construed in a broad and inclusive fashion and includes the doing of anything which is calculated to facilitate or is conducive or incidental to the discharge of any of the specified functions. The delegation also includes the appointment of the Director as "proper officer" for the purpose of any function delegated to him/her under these arrangements.

⁶ In accordance with the resolution of the Executive Board 6 July 2005 the Director of Children's Services will also carry out relevant functions in relation to the Building Hope – Leeds/Sri Lanka Tsunami Appeal Charity

⁷ Including functions in relation to:

- arrangements to promote co-operation to improve well-being of children;
- arrangements to safeguard and promote welfare of children;
- information data-bases;
- the Local Safeguarding Children Board.

⁸ Under sections 23C and 24D of the Children Act 1989, so far as not falling within (i).

⁹ Including:-

- early years development, childcare planning, and youth services, and
- vocational training and allied services where they relate to children of compulsory school age.

Officer Delegation Scheme (Executive Functions)

- (g) apprenticeships
- (h) vocational training and allied services for persons over compulsory school age so far as those functions relate to;
 - i. commissioning and delivery of adult (19 plus) community learning
 - ii. influencing learning and training providers to ensure provision meets employers' needs; and
 - iii. working with learning and training providers to develop and deliver provision to meet emerging labour market needs.
- (i) Employment support services¹⁰ so far as those functions relate to;
 - i. the promotion of arrangements to assist persons to obtain employment
 - ii. the promotion of arrangements to enable employers to meet their workforce needs; and
 - iii. the promotion of arrangements to support citizens in disadvantaged communities to enter and remain in employment
- (j) operational responsibilities for the Youth Offending Service so far as they relate to the local authority;
- (k) child poverty

¹⁰ Including for example, the Youth Contract, Apprenticeship Hub, Job Shops, the devolved City Deal and the Leeds City Region Enterprise Partnership Employment and Skills Panel.